



## Account Activation & Managing Your WISPA Mailing List Subscriptions

WISPA (Wireless Internet Service Provider Organization) is excited to offer our membership the opportunity to join many membership lists tailored to your business, including manufacturer specific lists and State membership lists. To manage your list subscriptions, including utilizing digest mode (allows you to receive one e-mail a day of subjects discussed on the list), please follow these instructions:

1. Visit <http://www.wispa.org> and (1) select "Register Now", under Not Registered?



### SIGN IN

Sign in below if you have a website account.

  

SIGN IN

[Can't access your account?](#)

### Not Registered?

Don't have an account for Wireless Internet Service Providers Association website? Create one in just a few simple steps. [Register Now!](#)

1

2. (2)Enter your email address. (3) Click "Register Account".

### REGISTER

Need to register your account on the website? Enter your email address below and the system will check to see if your account already exists. If it does not, you'll be able to create a new account. If an account already exists, you'll receive an email with a confirmation link to make sure the email address really belongs to you.

Alternatively, if you know your contact ID, you may use Quick Activation by clicking the link below.

2

REGISTER ACCOUNT

CANCEL

3

[Quick Activation by Contact ID](#)





- 3. (4) Enter First and Last Name (5) Enter Street Address, Country and City. (6) Enter Email, Username and Password. (7) Click "Register Account".

## REGISTER

### CREATE NEW ACCOUNT

Please enter the information below to register your new account.

Prefix:

First Name: \*

Middle Name:

Last Name: \*

Suffix:

Position Title:

Company Name:

Company Dept:

Type of Address:

Street Address: \*

Suite/Floor:

Country: \*

Postal/Zip Code:

City:

State/Province:

Phone:

Fax:

Email: \*

Username: \*

Password (min 6 characters): \*

Confirm Password: \*

The form contains several red boxes with numbers 4, 5, 6, and 7. Red arrows point from these boxes to specific fields: box 4 points to First Name and Last Name; box 5 points to Street Address, Country, and City; box 6 points to Email, Username, and Password; and box 7 points to the REGISTER ACCOUNT button.





4. Once logged in, (8) select “My Account” and then (9) select “Manage My Account”



5. Under the Account Actions menu, (10) select “Mailing Lists”

MRS. ARIELLE COFFEY (#12502) MEMBERSHIP INFO

Administrative Assistant  
WISPA  
4417 13th Street #317  
Saint Cloud, FL 34769

Email: [arielle@wispa.org](mailto:arielle@wispa.org)  
Phone: 260-622-5773

ACCOUNT ACTIONS

- [My Profile](#)
- [My Bio](#)
- [My Addresses](#)
- [My Communications](#)
- [Demographics](#)
- [Mailing Lists](#)
- [Pay Outstanding Orders](#)
- [Change Username](#)
- [Reset Password](#)

10

6. Next to each mailing list, (11) select the checkboxes for the lists you would like to subscribe to. To receive the digest version of a mailing list (12) select the checkbox in the digest column. Finally, if you have multiple e-mail addresses on file, (13) select which e-mail address you would like to have the mailing list traffic sent to.

USER ACCOUNT

My Mailing Lists

		Digest	EMail
WISPA Public	<input checked="" type="checkbox"/> WISPA Approved Advertisements	<input type="checkbox"/>	arielle@wispa.org
	<input checked="" type="checkbox"/> WISPA Announcements	<input type="checkbox"/>	ariellec@wispa.org
	<input type="checkbox"/> Freeside Discussion Group	<input type="checkbox"/>	arielle@wispa.org
	<input type="checkbox"/> Indiana Communications Network (ICN)	<input type="checkbox"/>	arielle@wispa.org
	<input type="checkbox"/> Mikrotik Users	<input type="checkbox"/>	arielle@wispa.org
	<input type="checkbox"/> Mimosa Discussion Group	<input type="checkbox"/>	arielle@wispa.org

11

12

13





7. Finally, (14) agree to WISPA’s Listserv policies and (15) select the “Save” button from the drop down. Your list subscriptions have now been updated!

I Agree to the WISPA  
LISTSERV Policy\*

All items checked 14 ▼

Yes

SAVE

15 ←

